



Village of Monroeville
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COMMERCIAL BUILDING / ZONING PERMIT APPLICATION
PERMIT NO. _____

ASSIGNED BY VILLAGE ADM. OFFICE

VILLAGE OF MONROEVILLE, HURON COUNTY, OHIO _____, 20____.
DATE

YOU ARE REQUIRED TO ATTACH A DRAWING, SKETCH OR PHOTO THAT SHOWS THE DISTANCE BETWEEN THE PROPERTY LINE AND THE PROPOSED STRUCTURE ON ALL SIDES. IF THE PROPOSED STRUCTURE IS SEPARATE FROM THE ORIGINAL STRUCTURE, YOU ARE REQUIRED TO SHOW THE DISTANCE BETWEEN THE TWO STRUCTURES.

IF THE PERMIT APPLICATION IS FOR MORE THAN ONE PROPOSED STRUCTURE, PLEASE FILL OUT A SEPERATE PERMIT APPLICATION FOR EACH STRUCTURE.

THE UNDERSIGNED HEREBY APPLIES FOR A COMMERCIAL BUILDING/ZONING PERMIT FOR THE FOLLOWING USE, TO BE ISSUED ON THE BASIS OF THE REPRESENTATIONS CONTAINED HEREIN, ALL OF WHICH APPLICANT SAYS ARE TRUE. PLEASE PRINT BELOW:

1. PROPERTY LOCATION/ADDRESS: _____

2. PROPERTY OWNER'S NAME: _____
ADDRESS: _____ PH.: _____

3. PROPOSED USE:
____NEW CONSTRUCTION ____COMMERCIAL/BUSINESS ____ADDITION TO BLDG.
____AGRICULTURE BLDG. ____INDUSTRIAL/MANUFACTURING ____FENCE
____GENERAL ____CENTRAL ____LIGHT ____HEAVY

COMMERCIAL BUILDING USE: _____

4. DIMENSIONS OF PROPOSED STRUCTURE: A _____ STORY _____ FEET IN HEIGHT, BY
_____ FEET IN LENGTH, AND _____ FEET IN WIDTH.

5. SITUATED ON THE: _____ SIDE OF _____
DESIGNATE IF LEFT OR RIGHT STREET NAME

6. ESTIMATED COST OF PROPOSED STRUCTURE: \$ _____

**COMMERCIAL BUILDING/ZONING PERMIT
SUB-CONTRACTOR LIST**

**YOU ARE REQUIRED TO PROVIDE ALL SUBCONTRACTORS PERFORMING WORK IN ASSOCIATION
WITH THE ABOVE REFERENCED PERMIT NUMBER. PLEASE PRINT:**

1. COMPANY NAME: _____ **CONTACT PERSON:** _____

ADDRESS: _____

PH.: _____ **FAX:** _____

EMERGENCY PHONE: _____ **EMAIL:** _____

TRADE: _____ **ESTIMATED CONTRACT AMOUNT: \$** _____

MONROEVILLE CONTRACTOR REG. #: _____ **FED TAX ID #:** _____

2. COMPANY NAME: _____ **CONTACT PERSON:** _____

ADDRESS: _____

PH.: _____ **FAX:** _____

EMERGENCY PHONE: _____ **EMAIL:** _____

TRADE: _____ **ESTIMATED CONTRACT AMOUNT: \$** _____

MONROEVILLE CONTRACTOR REG. #: _____ **FED TAX ID #:** _____

3. COMPANY NAME: _____ **CONTACT PERSON:** _____

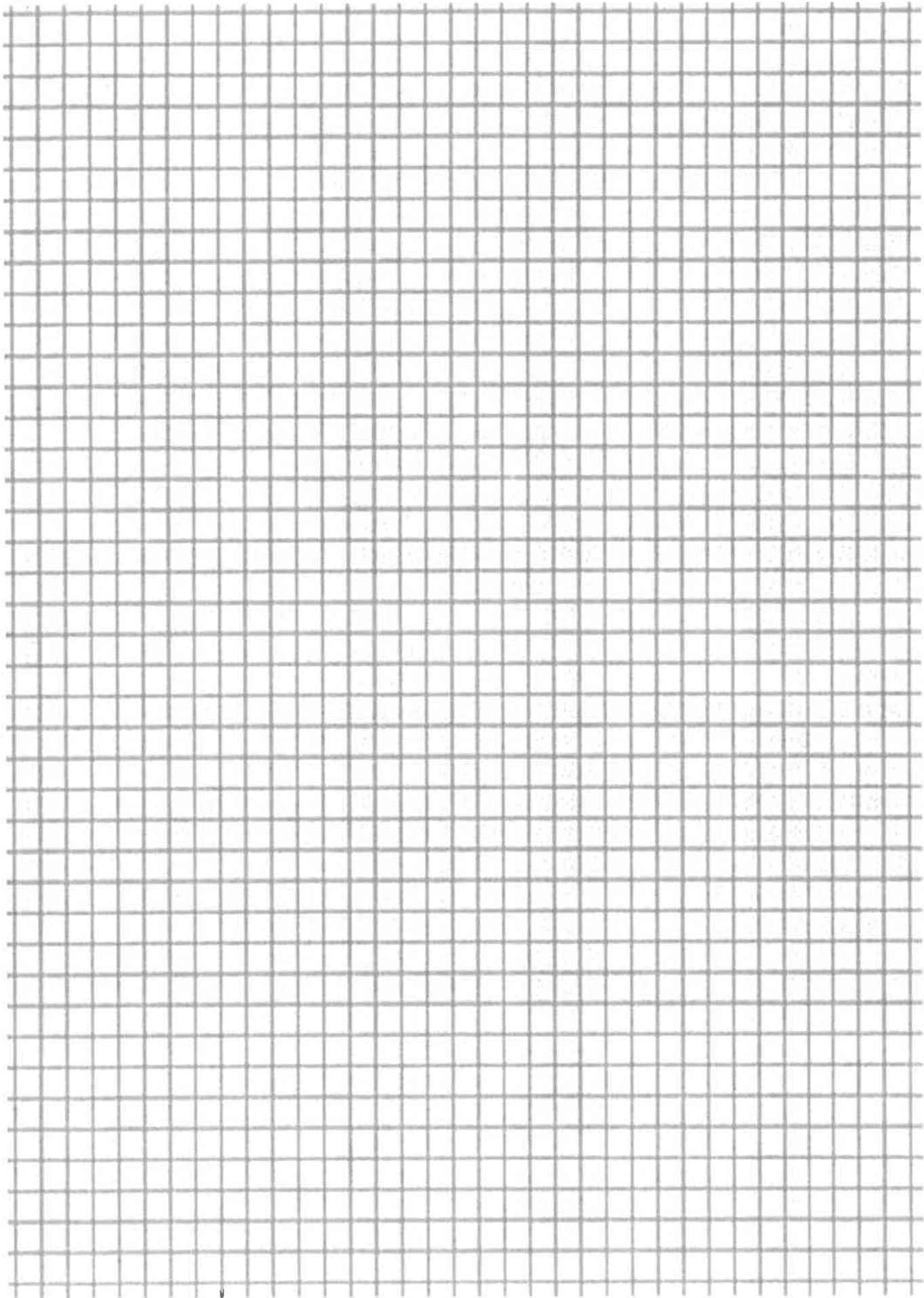
ADDRESS: _____

PH.: _____ **FAX:** _____

EMERGENCY PHONE: _____ **EMAIL:** _____

TRADE: _____ **ESTIMATED CONTRACT AMOUNT: \$** _____

MONROEVILLE CONTRACTOR REG. #: _____ **FED TAX ID #:** _____



SIGNATURE

DATE

Putting Pen to Paper: Drawing a Rough Sketch of Your Property

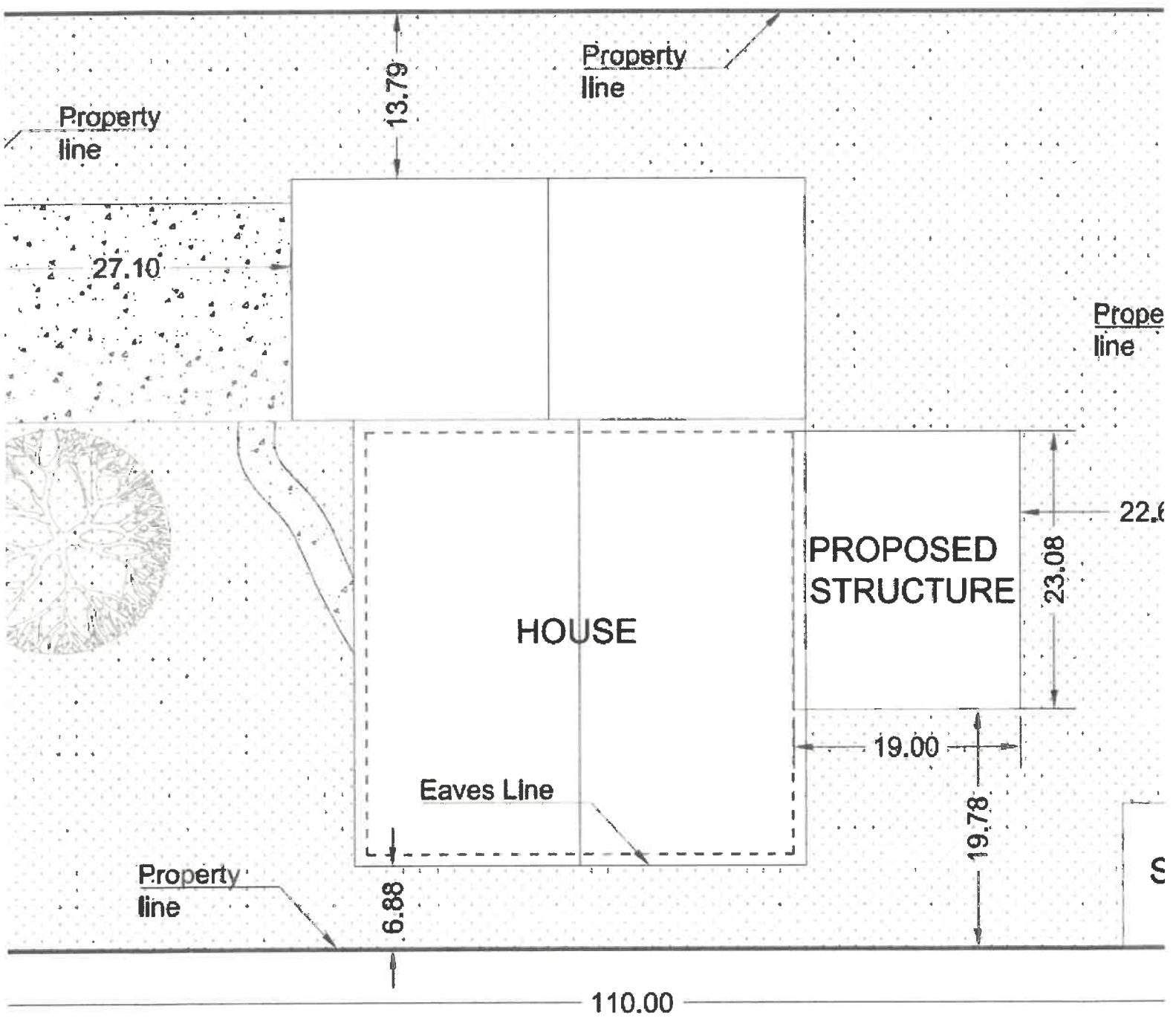
An essential step, both for your own planning and to get village approval, is to draw a site plan. A site plan shows your property line and key information such as buildings, setbacks, lot line, etc. At this stage, you are going to draw in the major elements like building footprints, driveways, significant adjacent features, etc.

Start by sketching out your property lines. Measure your property lines and mark them accordingly. Then add any existing structures (porches, decks, sheds, pools). Focus on the basic shape. You don't need to worry about the inside floor plan, you just need to capture the footprint and whether it is one story or two stories. Also, note special features like porches, and exterior stairways.

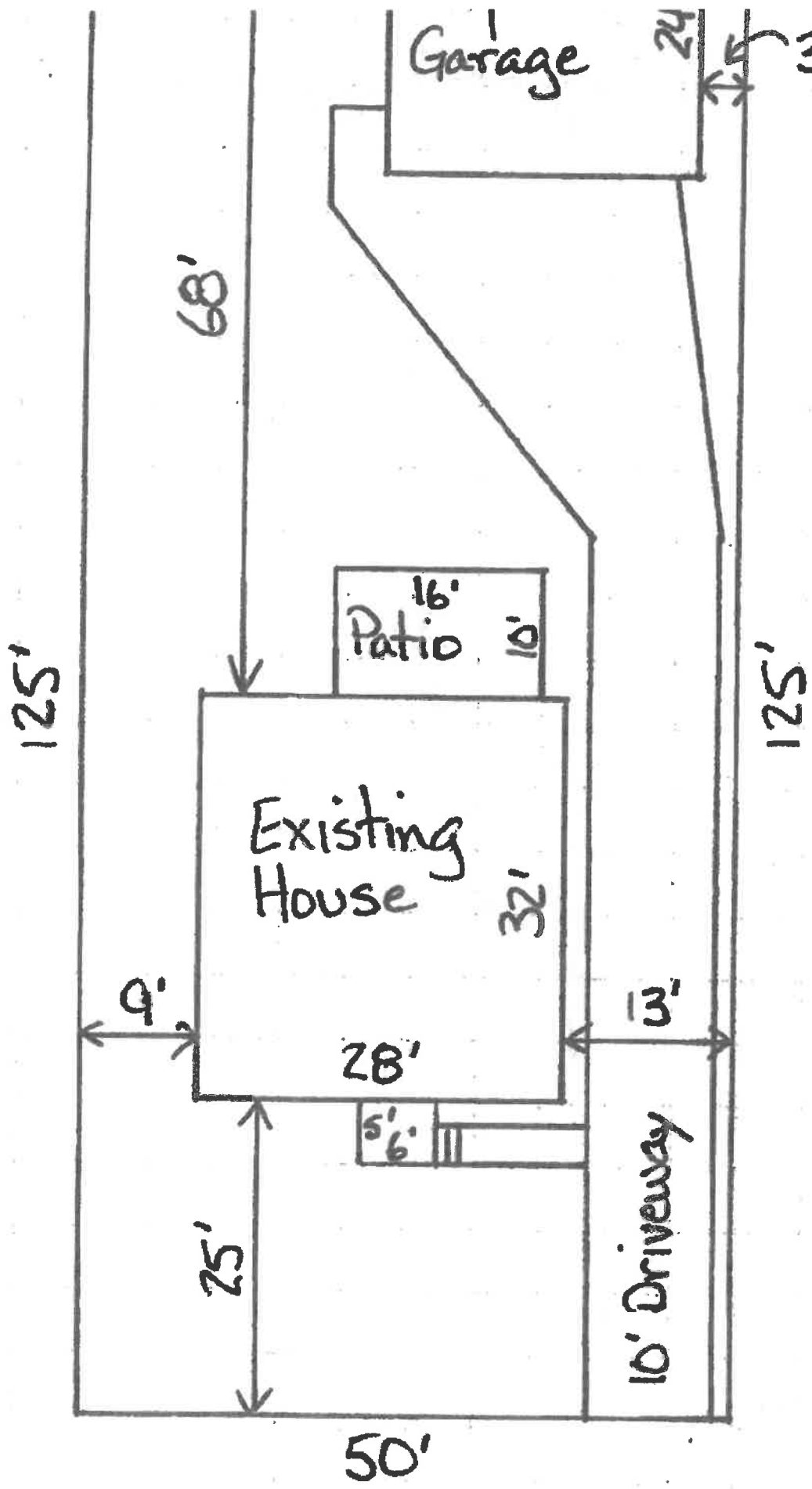
See the samples attached...

Example

110.00



Example



1235 S. Main St.

Example

