The Board of Zoning Appeals **(BZA)** for the Village of Monroeville met on Wednesday, February 18, 2026 at the Monroeville Municipal Complex for an organizational meeting.

Mike Raftery called the meeting to order and the Pledge of Allegiance to the flag was recited by those present.

Present at roll call were:	Mike Raftery	Ann Beck, BZA Clerk
	Melissa Wooclruff	Tammy Schlachter, Council Rep
	Scott Summerlin	

Also attending: Jim Ehrman

APPROVAL OF MINUTES:
Melissa Woodruff made the motion, seconded by Scott Summerlin to approve the minutes from the October 15, 2025 meeting as presented. Motion carried with all voting "yea".

OTHER BUSINESS:
Ann Beck informed the members that the Planning Commission is meeting on March 2, 2026 to further discuss the proposed Zoning Ordinance. She had handouts available of the latest version of the Ordinance for them to review and, if needed, to present their inquiries at the upcoming Planning Commission meeting.

Mike Raftery proposed having the BZA meet quarterly to allow for minutes to be approved in a more timely manner. Scott made the motion, seconded by Melissa to meet quarterly. Discussion regarding elates. It was determined to meet the last month of each quarter as necessary noting June, September, and December for the remainder of 2026. Motion carried with no further discussion.

ADJOURNMENT:
There being no further business to discuss, Scott Summerlin made the motion, seconded by Melissa Woodruff, to adjourn. No objections were voiced. Meeting adjourned at 6:22pm.

Mike Raftery, Chairperson

Ann Beck, BZA Clerk