

On Tuesday, December 9, 2025, at 6:04 PM, Mayor Joseph Galea opened the Council meeting with a word of prayer. The Pledge of Allegiance to the flag was recited by those present.

The regular meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:

Chris Raftery	and	Joseph Galea, Mayor
Mark Miller		Tom Gray, Village Administrator
Sue Rogers		Eunice Collene, Fiscal Officer
Tammy Schachter		Jim Barney, Solicitor
Bob Whitacre		Chief Jon Earl, MPD

EXCUSE COUNCIL MEMBERS

Sam Wiley was unable to attend the meeting due to the passing of his mother. Sue Rogers made a motion, seconded by Chris Raftery, to excuse Sam from the meeting. Motion carried with no discussion.

The November 2025 financial reports, bank statements, balance sheets, check reports, and bank reconciliations were previously distributed to the Council via e-mail.

APPROVAL OF AGENDA

The Mayor asked for Council's approval of the agenda. Tammy Schlachter made a motion, seconded by Mark Miller, to approve the agenda. Motion carried with no discussion.

DISPOSITION OF MINUTES

The Mayor asked Council for a motion to approve the minutes from the work session on November 6, 2025 and the regular Council meeting on November 19, 2025. Chris Raftery made that motion, seconded by Sue Rogers. Motion carried with no discussion.

APPROVAL OF FINANCIAL REPORTS

The Mayor asked Council for a motion to approve the November 2025 financial reports. Sue Rogers made that motion, seconded by Tammy Schlachter. Motion carried with no discussion.

APPROVAL OF THE MONTHLY CREDIT CARD REPORT

The Mayor asked Council for a motion to approve the November 2025 credit card report. Chris Raftery made that motion, seconded by Bob Whitacre. Motion carried with no further discussion.

ADMINISTRATIVE REPORTS

Administrator – Tom presented his report that had been previously submitted to the Council. Tom clarified the United Church of Christ lateral listed in his report at 37 Chapel Street reimbursement was signature village because brick and plywood was used. Not that this was improper but the plywood was missing indicating the tap was never made into the main line at the time of reconstruction. Tom asked for reimbursement in the amount of \$550.00 to UCC upon them supplying the paid Blake Sanitation invoice. Whitacre asked where the water was going. Tom stated a French drain was created at the end of the line. Collene asked if it needed to be paid this year? Tom said yes, he believed it would be depending on the timeline of payment of their invoice. Mayor asked where the funds would come from. Tom said Stormwater. Mayor asked Collene if that was an issue. Collene said funding wasn't an issue, however there is not a purchase order in place and we are past the deadline of submitting requisitions for year-end. Mayor Galea asked for a motion to approve the payment contingent on submittal of the proper documents. Mark Miller made the motion, seconded by Sue Rogers. Motion carried with no further discussion.

Fiscal Officer – Eunice presented her report that had been previously submitted to Council. Collene noted nothing new to report on finances. Everyone was reminded of the upcoming Village Christmas on the 13th.

Police – Chief presented his report that had been previously submitted to Council and reviewed the traffic numbers. School numbers were down a little due to cancellations and delays. Chief reported there was an accident with one of the cruisers on private property. Our officer was not at fault. We have an estimate and internal investigation is complete so we are just waiting on insurance at this time. The FLOCK traffic cameras assisted in three warrants, a protection order, and the recovery of a stolen car and a stolen trailer. There was an accident resulting in an arrest for suspected DUI. Chief is requesting an extension on the 60-day trial of the cameras. The cameras have provided 13,000 reads a day. We will need to decide which cameras we want to keep at the next meeting. Chief sent a proposed policy from Lexipol for the cameras. Mayor asked for a motion to approve the Lexipol policy. Tammy Schlachter made that motion, seconded by Sue Rogers. Motion carried with no further discussion.

Solicitor – Gabby Toscano was filling in for Jim Barney. While there was not an official report, she noted that she met prior to the council meeting with Mayor Galea, Eunice and Chief Earl regarding the GATSO procedures and asked if there were any questions. Sue Rogers inquired on the Eagle View issues since she received another email from Ashley Koch. Mayor Galea asked Gabby if she was up-to-date on that and said he could probably answer. The mayor then asked if we could go into Executive Session without it being on the agenda. Gabby said yes, we could by amending the agenda. Tammy asked about the liquor permit information that was received regarding the 7-Eleven. Collene clarified this was a notice from the state that all liquor license holders in the Village have to renew at this time. The notice was also for us to request a hearing if we wanted to object to any. There were no objections.

Mayor – Mayor Galea wanted to acknowledge Sam Wiley for his years of service to the community and serving on council and expressed condolences in the passing of his mother. The Mayor read a letter of gratitude from Firelands Rails to Trails in assisting with the maintenance barn coming to fruition. The Mayor noted the Village Christmas event and made note of the changes. The Wreaths Across America will be at Noon in Commons Park that day as well. He commended everyone's work to get the budget complete and in place for 2026.

Mayor Galea administered the Oath of Office to Chris Raftery, Tammy Schlachter, and Bob Whitacre for their new council terms. Jim Ehrman will take his oath at a later time.

BOARD AND COMMISSION REPORTS

FINANCE COMMITTEE

Chris reported the review of the proposed 2026 budget. She noted the changes and how the information was presented appreciating the educational experience.

HRJFD

Finance Committee Meeting: 12/4/25

Huron River Joint Fire District convened on December 3, 2025: Bob reported eight calls were reported for the month with two being in the Village. They are applying for a 50k State Fire Marshal grant for small communities. There is not a local match to this grant. The levy passed during the election.

ORDINANCES & RESOLUTIONS FOR PASSAGE

The Mayor asked for a motion to suspend the rules for the following legislation. Sue Rogers made that motion, seconded by Tammy Schlachter. Motion carried with no discussion.

ORDINANCE 2025-23 *An Ordinance amending, reducing or supplementing certain funds for appropriations Ordinance No. 2025-05, and declaring an emergency* was presented for passage. Chris Raftery made a motion, seconded by Sue Rogers, to pass Ordinance 2025-23 by title only. Motion carried with no discussion.

ORDINANCE 2025-24 *An Ordinance to make appropriations for expenses and other expenditures of the Village of Monroeville, State of Ohio, during the fiscal year ending December 31, 2026, and declaring an emergency* was presented for passage. Sue Rogers made a motion, seconded by Tammy Schlachter, to pass Ordinance 2025-24 by title only. Mayor Galea noted prior discuss and the thoroughness by Eunice in explaining the budget. Motion carried with no further discussion.

RESOLUTION 2025-16 *A RESOLUTION APPROVING AND RATIFYING THE PRIOR ACTS OF THE VILLAGE AND APPROVING A "THEN AND NOW" CERTIFICATE FOR SAID EXPENDITURE, AND DECLARING AN EMERGENCY.* Chris Raftery made a motion, seconded by Tammy Schlachter, to pass Resolution 2025-16 by title only. The Mayor noted they have never seen this type of resolution and asked Eunice to explain. Eunice noted per the ORC and the handbook, it is required to have a purchase order in place prior to expending funds. A then and now is needed when things are missed or in the case of emergencies and those over \$3,000 require council approval. Motion carried.

APPROVAL OF BILL SUMMARY

The Mayor asked Council for a motion to approve the bill summary. Sue Rogers made a motion, seconded by Bob Whitacre, to approve the bill summary as presented, which included memo expenses and check #047399 to check #047449, for a total of \$722,085.03. Motion carried with no discussion.

COUNCIL BUSINESS

Mayor asked for nominations for 2026 President pro tem. Mark made the motion to keep Chris in this position, seconded by Tammy Schlachter. Motion carried with no discussion. The Mayor suggested tabling the other committees until Jim Ehrman is sworn in and present. The Mayor then thought we may want to

complete the Finance Committee. The Mayor noted Bob and Chris are currently on the Finance Committee. Tammy Schlachter volunteered to serve on this committee. The vote was unanimous. The remaining committees will be tables. Other openings were discussed and the Mayor asked everyone to consider community members that may be a good fit for these positions and reach out to them.

The Mayor asked if council was prepared to discuss the cat ordinance. Chris said she would like to have more discussion. She does not like the current proposal. She feels it is too rigid and Sue noted the \$1,000 fine is too high. Collene asked if a draft could be presented to start the discussion and formulate what we want it to look like. Gabby said until it is presented for readings, that is acceptable to have a working draft. Gabby noted a minor misdemeanor can have a \$150 fine. Much discussion ensued on other communities' handling of feral felines. Gabby suggested looking at what Oak Harbor recently passed. Chief Earl will reach out to Oak Harbor.

There will be a Village employee holiday luncheon on December 19th at 12:00 noon in the conference room.

The Mayor noted with budget discussions, we will look at raises after the first of the year to see how this will be handled and the availability of funds. The current budget does not reflect wage increases with the exception of the police department.

Tammy requested an update on the open part-time position in the police department. Chief said it is still open and he is still working on it.

ADJOURNMENT

There being no other business to come before them, the Mayor asked Council for a motion to adjourn. Chris Raftery made that motion, seconded by Sue Rogers.

Meeting adjourned at 7:05 p.m.

Eunice A. Collene, Fiscal Officer

Joseph Galea, Mayor

The minutes of this meeting were recorded by Fiscal Officer Eunice Collene.

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