On Tuesday, September 1, 2026, at 6:30 p.m., Mayor Joseph Galea opened the Council meeting with a word of prayer. The Pledge of Allegiance to the flag was recited by those present.

The special meeting for the Council of the Village of Monroeville was then called to order.

Present at roll call:

Chris Raftery	and	Joseph Galea, Mayor
Mark Miller		
Sue Rogers		Eunice Collene, Fiscal Officer
Tammy Schachter		
Andrew Brown		
Jim Ehrman		

Also attending: Sean Crosby, and Tom Sitterly.

APPROVAL OF AGENDA
The Mayor asked for Council's approval of the agenda. Ms. Rogers made a motion, seconded by Mr. Miller, to approve the agenda. Motion carried with no discussion.

ORDINANCES & RESOLUTIONS FOR PASSAGE
The Mayor asked for a motion to suspend the rules for the following legislation. Ms. Schlachter made that motion, seconded by Ms. Rogers. Motion carried with no discussion.

ORD 2026-16 *AN ORDINANCE AMENDING OR SUPPLEMENTING CERTAIN FUNDS FOR APPROPRIATIONS ORDINANCE NO 2025-24, AND DECLARING AN EMERGENCY* was presented for passage. Ms. Rogers made a motion, seconded by Ms. Schlachter, to pass Ordinance 2026-16 by title only. Ms. Collene confirmed this is budgeted in a specific account line for tracking purposes. Motion carried with no further discussion.

EXECUTIVE SESSION
Mayor Galea asked Council for a motion to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Ms. Rogers made a motion, seconded by Ms. Schlachter, to enter into executive session. Motion carried with no discussion. The special Council meeting adjourned to executive session at 6:33 p.m., and reconvened on record at 6:57 p.m.

COUNCIL BUSINESS
Mayor Galea asked Ms. Collene to brief council on the zoning inspector situation. Ms. Collene noted she sent an email earlier providing council with a proposed contract with Safebuilt to provide zoning inspector services to the Village. They can customize the services we need. They would charge $100 per hour with a one hour minimum when work is performed. On average a permit for a shed or garage would take 15 minutes. They work remote whenever possible. They would handle complaints is asked to do so. We would have a designated contact person, we would be invoiced monthly, and they would provide monthly reports. Discussion was held regarding controlling the cost from sending the permits once a week to having our office be the initial point of contact for complaints. We would then refer when necessary to Safebuilt. Their locations closest to us would be Norwalk, Fremont, and Toledo. They are in 41 states and have experience with data centers. Mr. Brown expressed concerns he had in dealing with them in the past. He said they are very thorough but they hit roadblocks where they would not respond to them and they had to reach out to the county commissioners for resolution. Discussion ensued regarding the length of the contract and how to terminate it. They would be able to start as soon as we sign the contract. They have our current zoning ordinance and the past two years of permits we received. Ms. Collene expressed concern over the number of pending applications and the lack of action the village is able to take at this time without the position being filled. She would like approval at the September 8th regular meeting. It was requested that Ms. Collene reach out to see if they can attend the next regular meeting to answer any questions.

APPOINTMENT OF VILLAGE ADMINISTRATOR

This was discussed in Executive Session. Mayor Galea is requesting approval to appoint Sean Crosby as Village Administrator contingent on completion of any pre-employment testing needed. Mr. Crosby requested a pay of $32.00 per hour. His start date will be determined at a later time although he is willing to work both jobs as needed or until the street position is filled. His co-worker is currently off two weeks due to the birth of his child. We can request posting the position at the next council meeting. Ms. Schlachter motioned to approve the appointment, seconded by Mr. Ehrman. Motion carried with no further discussion.

ADJOURNMENT

There being no other business to come before them, the Mayor asked Council for a motion to adjourn. Ms. Schlachter made that motion, seconded by Ms. Rogers.

Meeting adjourned at 7:17 p.m.

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Eunice A. Collene, Fiscal Officer

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Joseph Galea, Mayor

The minutes of this meeting were recorded and reviewed by Fiscal Officer Eunice Collene for both form and content, subsequently approving them as transcribed.

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